|  |
| --- |
| **Building’s Moving Procedures** |
| *Please review the following moving procedures prior to the move in date:* |
|  |
| * Moves must occur before 6am or after 6pm, or anytime with advanced notice on the weekends.
 |
| * Tenant is responsible for supervising move and providing suite and building access.
 |
| * Floor and wall protection (i.e., Masonite) must be used to cover common area surfaces where items will be moved.
 |
| * Please notify Management 48 hours prior if you would like to request management to provide any access necessary.
 |
| SC 208 Utah LLCBuilding Management Office45 Fremont Street, Suite 310San Francisco, Ca 94105415-512-1080 |